



Grand Master or Grand Officers Event Request and Invitation Form

To accommodate and coordinate the requests and invitations received by the Grand Lodge, we have prepared this request form. If your Lodge or Organization would like the Grand Master and/or the Grand Officers to attend your upcoming event, please complete this form and return it to the Grand Secretary as far in advance as possible as part of your event planning.

**Requesting Lodge Name and Number,
or Name of Requesting Organization:** _____

Type of Event (*describe in detail*): _____

Contact Name Submitting this Request: _____

Contact Phone Number:(____) _____

Contact Email Address _____

Name of the Location: (Lodge name or other venue) _____

Address of the Event: _____

Street

City

State

Zip

Requested Day and Date of Event (*please avoid weekdays*): _____

Alternative Day and Date of Event: _____

Requested Start Time (*Cornerstone and Dedication Ceremonies require a one hour preparation time to ritually open the Grand Lodge and prepare the Ceremony*): _____

Alternative Start Time: _____

Expected Event Duration: _____

RSVP Deadline: _____

Meal (*if a meal is planned, please indicate the cost*): _____

Type of Program Desired (*speech, presentation, other*): _____

Invitees (*Grand Master only, Grand Officers, wives?*): _____

Parking Arrangements (*if any*): _____